

BEM Approved
CPD/PDP HOURS: 4
Ref No: IEM19/SB/058/AGM



14th February 2019

TO ALL MEMBERS, IEM (SOUTHERN BRANCH)

NOTICE OF 46th ANNUAL GENERAL MEETING OF THE INSTITUTION OF ENGINEERS, MALAYSIA (SOUTHERN BRANCH) – 30th MARCH 2019

Please be informed that in accordance to Section 40 of the IEM (Southern Branch)’s By-Laws And Regulations, **NOTICE IS HEREBY GIVEN THAT** The 46th Annual General Meeting of The Institution of Engineers, Malaysia (Southern Branch) will be held as follows:

- Date : Saturday, 30th March 2019
- Time : 11.00 a.m.
- Venue : 8th Floor, TROVE Hotel, Johor Bahru

The Agenda for the Annual General Meeting is as follows:

- 1) Opening Address by the Chairman Session 2018/2019
- 2) Confirmation of Minutes of the 45th Annual General Meeting
- 3) Matters Arising
- 4) Annual Report for Session 2018/2019
- 5) Statement of Financial Accounts Ending 31st December 2018
- 6) Election of Internal Auditors
- 7) Election Results for Executive Committee for Session 2019/2020
- 8) Change of Office Bearers
- 9) Any Other Business
- 10) Address by the Chairman, Session 2019/2020

Members are requested to return the Attendance Reply Slip to the Secretariat by **26th March 2019** to assist in the planning and arrangements.

Thank you.

Yours faithfully,

Ir. David Puen Ming Shen
Hon. Secretary
IEM (Southern Branch)

Reply Slip (Fax To: 07-3319710)

To: Hon. Secretary, IEM (Southern Branch)

- [] I will attend the above AGM
 - [] I am **NOT** able to attend the above AGM
- Please tick [/] where applicable

Name of Member:Membership No:

Contact No.:Fax:..... E-mail:.....

Signature:Date: