

BEM Approved  
**CPD/PDP HOURS: 4**  
Ref No: IEM20/SB/066/AGM



1<sup>st</sup> July 2020

**TO ALL MEMBERS, IEM (SOUTHERN BRANCH)**

**NOTICE OF 47<sup>th</sup> ANNUAL GENERAL MEETING OF THE INSTITUTION OF ENGINEERS, MALAYSIA (SOUTHERN BRANCH) – 8<sup>th</sup> AUGUST 2020**

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Please be informed that in accordance to Section 40 of the IEM (Southern Branch)'s By-Laws And Regulations, **NOTICE IS HEREBY GIVEN THAT** The 47<sup>th</sup> Annual General Meeting of The Institution of Engineers, Malaysia (Southern Branch) will be held as follows:

- Date : Saturday, 8<sup>th</sup> August 2020
- Time : 9.30 a.m. (Registration starts at 8.30 a.m.)
- Venue : Columbus 1, Level 10, TROVE Johor Bahru

**The Agenda for the Annual General Meeting is as follows:**

- 1) Opening Address by the Chairman Session 2019/2020
- 2) Confirmation of Minutes of the 46<sup>th</sup> Annual General Meeting
- 3) Matters Arising
- 4) Annual Report for Session 2019/2020
- 5) Statement of Financial Accounts Ending 31<sup>st</sup> December 2019
- 6) Election of Internal Auditors
- 7) Election Results for Executive Committee for Session 2020/2021
- 8) Change of Office Bearers
- 9) Any Other Business
- 10) Address by the Chairman, Session 2020/2021

Members are requested to return the Attendance Reply Slip to the Secretariat by **31<sup>st</sup> July 2020** to assist in the planning and arrangements.

Thank you.

Yours faithfully,

**Ir. David Puen Ming Shen**  
Hon. Secretary  
IEM (Southern Branch)

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**Reply Slip (Fax To: 07-3363406)**

To: Hon. Secretary, IEM (Southern Branch)

- [ ] I will attend the above AGM
  - [ ] I am **NOT** able to attend the above AGM
- Please tick [ / ] where applicable

Name of Member: .....Membership No: .....  
Company name: ..... Contact No.: .....  
E-mail:..... Signature: .....Date: .....