

BEM Approved
CPD/PDP HOURS: 4.0
Ref No: IEM21/SB/078/AGM



11th February 2021

TO ALL MEMBERS, IEM (SOUTHERN BRANCH)

NOTICE OF 48th ANNUAL GENERAL MEETING OF THE INSTITUTION OF ENGINEERS, MALAYSIA (SOUTHERN BRANCH) – 27th MARCH 2021

Please be informed that in accordance to Section 40 of the IEM (Southern Branch)'s By-Laws And Regulations, **NOTICE IS HEREBY GIVEN THAT** The 48th Annual General Meeting of The Institution of Engineers, Malaysia (Southern Branch) will be held as follows:

- Date : Saturday, 27th March 2021
- Time : 9.30 a.m. (Registration starts at 9.00 a.m.)
- Venue : ZOOM Application

The Agenda for the Annual General Meeting is as follows:

- 1) Opening Address by the Chairman Session 2020/2021
- 2) Confirmation of Minutes of the 47th Annual General Meeting
- 3) Matters Arising
- 4) Annual Report for Session 2020/2021
- 5) Statement of Financial Accounts Ending 31st December 2020
- 6) Election of Internal Auditors
- 7) Election Results for Executive Committee for Session 2021/2022
- 8) Change of Office Bearers
- 9) Any Other Business
- 10) Address by the Chairman, Session 2021/2022

Members are requested to return the Attendance Reply Slip to the Secretariat by **25th March 2021**.

Thank you.

Yours faithfully,

Ir. David Puen Ming Shen
Hon. Secretary
IEM (Southern Branch)

Reply Slip (Fax To: 07-3363406 / Email To: iemsouthern@gmail.com)

To: Hon. Secretary, IEM (Southern Branch)

- [] I will attend the above AGM
 - [] I am **NOT** able to attend the above AGM
- Please tick [/] where applicable

Name of Member: Membership No:

Company name: Contact No.: *COMPULSORY*

E-mail: Signature: Date:
COMPULSORY